

Community & Environmental Services  
Leisure & Community Team

**Small Grants Fund Review 2016-2017**

SGF Consultation:

- 12<sup>th</sup> June – 7<sup>th</sup> July 2017
- Survey emailed to all organisations that applied in 2016-17, 59 in total
- Survey focused on how organisations found the process of applying to us for funding
- 22 organisations responded, 37% response rate

Headline Results:

- 84% of responders were Very Satisfied and 16% of responders were Satisfied with our application processes and how we dealt with applications.
- 100% of the organisations that contacted the small grants fund team during their application found us to be Knowledgeable, Responsive and Approachable.
- 90% of responses said that their application to the small grants fund was successful.

Improvements made or planned based on what responders told us:

- 1 responder stated that it would make it easier to only provide quotes for items over a certain cost value, therefore saving time obtaining 3 quotes for very small purchases. This is something we can discuss with decision makers and potentially set a limit on for future applications.
- 60% of responders stated they would like to be able to apply on-line. Our survey in 2015-16 revealed that 62% of responders agreed that they would like to be able to apply on-line. Over the past 12 months we have been working with our colleagues in customer services to create an on-line application process. Over the coming weeks, this will be tested by the Commissioning Officers and past applicants to resolve any anomalies with a view to go live as soon as possible.
- 1 responder suggested increasing the amount you can apply for to £4000 so that projects can be funded for a period of 2 years. Again, this will be discussed with decision makers at a future meeting.

Other planned work:

- Continuing to work with Communications to publicise successful projects to include website publicity, social media etc.
- Undertake an annual funding surgery with partners to promote the small grants fund and provide 1-2-1 sessions for potential applicants to meet Commissioning Officers and get advice on their projects.